KINGSWOOD

early years nursery

Kingswood Early Years Nursery
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Our Philosophy

About Kingswood Early Years Nursery

Kingswood Early Years Nursery is a family-owned business dedicated to providing a fun, stimulating, and nurturing environment that supports the healthy development of every child. Our nursery features state-of-the-art facilities, including bright, spacious rooms and exceptional outdoor areas designed to inspire curiosity and creativity.

Our highly skilled and enthusiastic team creates a secure and engaging setting that encourages imaginative play and learning. We take great pride in offering a warm, supportive atmosphere where each child's physical, emotional, and social development is carefully nurtured. Recognising the uniqueness of every child, we are committed to helping them reach their full potential from as young as 3 months up to 5 years, supporting them throughout their early school years. We are open for 51 weeks of the year, providing consistent care and learning opportunities for families who require year-round support.

We warmly invite you to explore our website and **book a FREE Stay and Play session**, where you can learn more about our childcare facilities and take a virtual tour to see how we foster a caring, enriching environment for every child.

At Kingswood Early Years Nursery, our mission is to enrich the lives of the children and families we serve by providing a nurturing, inclusive, and dynamic setting. Through high-quality play and learning experiences, children are supported in developing new skills and gaining confidence. We aim for every child and family to feel valued, supported, and truly happy because at Kingswood Daycare, we believe that a happy child leads to happy parents.

Opening Hours

Kingswood Early Years Nursery is open Monday to Friday, from 8:00 AM to 6:00 PM, operating 51 weeks per year to provide consistent care and support for families. The nursery is closed on all bank holidays, during the Christmas to New Year period for one week, and for two inset days per year dedicated to staff training and professional development. These closures ensure our team remains up to date with best practices, allowing us to maintain the highest standards of early years care and education.

''Let's learn through play''

Enrolment and Fees:

Description	Cost Type	Unit Price	Cost unit
8am-6pm from 3 months to 2 years old (non-funded, including meal provision) **Half-Day Session from 3 months to 2 years old** (non-funded, including meal provision)	Per Day Per Day	£95 £50	Daily Daily
8am-6pm – 2 years old (non-funded, including meal provision) **Half-Day Session – 2 years old** (non-funded, including meal provision)	Per Day Per Day	£90 £47.50	Daily Daily
8am-6pm -3, 4 & 5 years old (non-funded, including meal provision) **Half-Day Session – 3, 4 & 5 years old** (non-funded, including meal provision)	Per Day Per Day	£85 £45	Daily Daily
9am-4pm Full day-2,3,4&5 Years Old ((non-funded, including meal provision)	Per Day	£70	Daily
9am-12pm- funded session (excluding meal provision – Term time only)	Per session AM	£0	Daily
1pm-4pm-funded session (excluding meal provision – Term time only)	Per session PM	£0	Daily
9am-4pm -30 hours funded (including 1 hour lunch provision – Term time only)	Per Day	£12	Daily
8am-1pm- Funded session (Including meal Provision – Breakfast & Lunch)	Per session AM	£12	Daily
1pm-6pm – Funded session (Including meal Provision - Tea)	Per session PM	£10	Daily
Ad hoc 1 hour session (subject to availability & management approval)	Per hour	£12	Hourly

Funding fees explained:

You can access up to 22.35 hours (1140 hours per year) of free government funding per week over 51 weeks or 11.18 (570 hours per year) hours of free government funding per week over 51 weeks.

Baby room example:

30 hours funding over 51 weeks 4 days a week 8am – 6pm: £221.50 per week

	Day 1	Day 2	Day 3	Day 4	Total
Price per day	10 hours of funding applied **£12** lunch provision **£10** tea provision	10 hours of funding applied **£12** lunch provision **£10** tea provision	**2.35 hours of funding applied** £82.50 for 7.6 hours of non- funded session including meal provisions	£95.00	£221.50

We are currently offering a special offer price for Monday to Friday 8am – 6pm at £270.00 a week (51 weeks)

Caterpillar room example:

30 hours funding over 38 weeks, 3 days a week 8am – 6pm: £66 per week

	Day 1	Day 2	Day 3	Day 4	Total
Price per day	10 hours of funding applied **£12** lunch provision **£10** tea provision	10 hours of funding applied **£12** lunch provision **£10** tea provision	10 hours of funding applied **£12** lunch provision **£10** tea provision		£66.00

We are currently offering a special offer price for Monday to Friday 8am – 6pm at £260.00 a week (51 weeks)

Butterfly room example:

30 hours over 38 weeks, 5 9am-4pm sessions a week: £50.00 per week

	Day 1	Day 2	Day 3	Day 4	Day 4	Total
Price per day	AM:3 hours of funding applied **£10** Lunch provision PM:3 hours of funding applied.	AM:3 hours of funding applied **£10** Lunch provision PM:3 hours of funding applied.	AM:3 hours of funding applied **£10** Lunch provision PM:3 hours of funding applied.	AM:3 hours of funding applied **£10** Lunch provision PM:3 hours of funding applied.	AM:3 hours of funding applied **£10** Lunch provision PM:3 hours of funding applied.	£50.00

We are currently offering a special offer price for Monday to Friday 8am – 6pm at £60.00 a week (51 weeks)

To secure a place at Kingswood Early Years Nursery a completed registration form, a £50 registration fee, and a £200 deposit are required. Families accessing only Free Early Education Entitlement (FEEE) hours (15 or 30 hours) are not charged a registration fee or deposit. However, if funded hours are combined with additional paid sessions, both the registration fee and deposit will apply, please note the registration fee is non-refundable.

The deposit is refundable only if your child has attended for at least three months and all fees have been settled in full. If your child is withdrawn before completing three months, the deposit will be forfeited.

After the initial three-month period, eight weeks' written notice is required to withdraw your child. Any refunds, if applicable, will be processed via cheque or BACS once the account has been cleared.

For families using FEEE-only hours, we will work with you to create a pattern of attendance that is convenient and supports your childcare needs.

Safety and Meals:

At Kingswood Early Years Nursery, attendance during mealtimes is considered participation in the nursery's meal provision and your agreement to a voluntary contribution. Contributions to meals are included in the standard fee structure. To ensure the safety of all children especially those with airborne allergies we do not allow any outside food or snacks to be brought into the setting. For families using our services solely under the Free Early Education Entitlement (FEEE), meals and consumables are considered optional extras and will require a voluntary contribution. Kingswood Early Years Nursery participates in Merton Council-funded early education entitlements, subject to eligibility and availability. Funding covers childcare only. Meals, consumables, registration, deposits, additional hours, uniform and other extras are chargeable. Funded sessions are subject to specific time slots. Any hours beyond the funded allocation will be charged at the standard rate, and parents must provide valid eligibility codes and ensure their total funded hours across providers do not exceed their entitlement.

Uniform:

At Kingswood Early Years Nursery, wearing the nursery uniform is compulsory for all toddlers and preschool children. For those parents who are attending only Free Early Education Entitlement (FEEE) hours, uniform support is available (please speak to a member of management for details) All items of clothing must be clearly labelled with your child's name to avoid loss or confusion. Uniforms can be purchased on-site, and parents are responsible for ensuring their child wears the correct attire each day. The nursery cannot accept responsibility for any lost or misplaced items that are not clearly labelled.

Healthy lifestyles:

Our menu is nutritionally balanced and has evolved to reflect the needs of families who have used the nursery, past and present. Lunches are prepared and provided by Zebedee's, a well-known catering company. You can learn more about their services by visiting their website https://zoo.zebedees.co.uk/. The tea meals are prepared on-site by our cook, and menus are displayed in our hallway.

Special Educational Needs and Disabilities (SEND)

We are committed to ensuring that children with special educational needs and disabilities can fully access the Early Years foundation stage curriculum and we recognise the importance of communication with families in meeting the needs of children.

Staff at Kingswood will use their best endeavours to identify, assess and make suitable provision for children with special educational needs and disabilities. Our full SEND policy is available upon request. For information on resources and support locally, please visit the Merton local offer page, which can be found here: www.merton.gov.uk/localoffer. Our management team will inform you about these details before pre-booking to ensure we can best meet your child's needs.

Book a Visit:

Kingswood Early Years Nursery offers a **complimentary stay-and-play session** of up to one hour prior to registration, allowing parents and carers to experience our services firsthand. We also provide a free settling-in week for both parent and child before the official start date. This helps parents build relationships with our staff and ensures that each child feels comfortable and happy. We believe that happy parents contribute to the well-being of their children. To book a visit, please contact us by phone or email, providing the details of both the parent(s) and child.

Discounts:

A 10% discount is offered for siblings attending five full days per week or for children attending full-time. This discount will cease if the sibling leaves. Discounts do not apply to funded hours, and funded children must attend at least 80% of their scheduled sessions to retain their funding eligibility

Holiday Discounts

Holiday discounts apply only to paid sessions outside funded hours. A discount of up to 20% may be granted if at least eight weeks' written notice is provided via email. Discounts are available for up to four weeks per year of absence; beyond this, standard fees apply.

Joining our waiting list:

A non-refundable administration fee of £50.00 is required to join our waiting list. This does not apply to the Free Early Education Entitlement (FEEE) waiting list.

Securing a place:

Once a place has been offered for your child, a deposit of £200.00 is required to secure the spot, along with one full month's fees paid in advance. This does not apply to the Free Early Education Entitlement (FEEE) waiting list. The deposit will be refunded within eight weeks of providing written notice of your child's departure from the nursery. Please note that the deposit is subject to an eight-week written notice period. If you choose to cancel the place within three months of securing it, the deposit will be non-refundable. The Baby Room (3 months–2 years) operates on a 51 weeks per year basis. Families wishing to change this arrangement when their child transitions to the Toddler Room must provide 8 weeks' written notice to management. Toddler Room (2–3 years) and Preschool Room (3–5 years) placements may attend either a 38-week or 51-week program.

Billing and Payment Deadline:

All fees are billed by Kingswood Early Years Nursery Limited and must be paid in advance by the 8th of each month. Accepted payment methods include standing order, cheque, and workplace nursery vouchers. Fees remain payable in full even if your child is absent for any reason, including illness or other personal circumstances, as staffing ratios and resources are pre-booked and allocated to maintain the required level of care. Sessions cannot be swapped, exchanged, or transferred for alternative days or times, and make-up sessions are not permitted. Additional sessions may be booked with prior approval from the Manager and will be charged at the standard rate.

Non-Refundable Fees:
The nursery operates 51 weeks per year and closes only for a one-week period over Christmas, two training days and all bank holidays. Fees remain payable during the training days and bank holidays. This means the funding does not cover the full 51-week entitlement. If the nursery is required to close due to circumstances beyond its control (e.g., government restrictions, severe weather, or natural disasters), standard fees remain payable.

Staffing and Resource Planning:
All staffing and food orders are arranged at least two weeks in advance. Due to required staff-to-child ratios, the nursery cannot accommodate sudden child absences. Therefore, no refunds will be issued for missed sessions.

Staff-to-Child Ratios by Age Group

For **babies** aged three months to two years, the recommended staff-to-child ratio is one adult for every three children (1:3). This ensures that the youngest children receive the close supervision and individualised care they need for safety and development.

In the **Toddlers Group**, which includes children aged two to three years, the ratio is slightly higher, with one adult for every five children (1:5). At this age, children are more mobile and curious, so adequate supervision is essential to support their learning and exploration while maintaining safety.

For the **Preschool Group**, comprising children aged three to five years, the ratio is one adult for every eight children (1:8). Older preschoolers are more independent and capable of following instructions, but attentive staff guidance is still important to foster social, cognitive, and emotional development.

Staff Training and Qualifications:

Our team includes a mix of fully qualified (level 3 or above) staff and those who are currently undertaking relevant training or working towards recognised childcare qualifications (such as Level 2 or Level 3 apprenticeships). All staff undergo DBS checks, receive first aid and safeguarding training, and complete basic SEN awareness as part of their induction. They are supported and supervised to ensure they are confident in observing, recording, and reporting any concerns, and they operate in full compliance with our safeguarding policies and procedures.

Key Person Allocation:

After a week of settling in with their parents, each child is allocated a Key Person and a Secondary Key Person to ensure consistent support and strong relationships within the setting.

Tax-Free Childcare (Government Scheme):

At Kingswood Early Years Nursery, we aim to make childcare as accessible and affordable as possible. We accept Childcare Vouchers through many employer schemes, which can save you tax—currently up to £55 per week or £243 per month per parent/guardian. Please note, if you successfully apply for Tax-Free Childcare, you cannot continue claiming vouchers or direct childcare payments. For working parents, the government's Tax-Free Childcare scheme can provide up to £500 every three months per child (up to £2,000 per year) by contributing £2 for every £8 you pay into your child's online childcare account. This can also be used alongside 15 or 30 hour free childcare, if eligible. We recommend checking with your employer and exploring the options that best support your family, and our team is happy to guide you through the process. https://www.gov.uk/tax-free-childcare.

Save on Childcare with YellowNest:

At **Kingswood Early Years Nursery**, we are proud to partner with **YellowNest** to make childcare more affordable for our families. Eligible parents can save on fees while securing a flexible, nurturing place for their child.

Find out more at www.yellownest.co.uk

Childcare Vouchers at Kingswood Early Years Nursery

Kingswood Daycare is pleased to inform parents and guardians that we accept Childcare Vouchers through employer schemes.

- Many employers offer Childcare Voucher Schemes which can help you save on tax.
- The current allowance is £55 per week or £243 per month, per parent/guardian.
- Important: If you successfully apply for Tax-Free Childcare, you will no longer be able to claim childcare vouchers or directly contracted childcare payments.
- Please check with your employer to confirm whether they participate in a childcare voucher scheme.

For more information on how to use your vouchers at Kingswood Early Years Nursery please contact our office – we'll be happy to guide you through the process.

Free 15 Hours Childcare at Kingswood Early Years Nursery

If your child is 2 years old, you may be entitled to up to 15 hours a week of free early education and childcare at Kingswood Early Years Nursery. This funding is available for families who receive certain government support or meet specific eligibility criteria.

Parents can check their eligibility using the Merton Council website here: https://directories.merton.gov.uk/kb5/merton/directory/site.page?id=E_DK2NzGlLo&familychannel=0

If you're eligible, you'll receive a code that you can share with Kingswood Daycare to secure your funded place.

How to Apply for Childcare Funding

To apply for childcare funding, it is important to first check your eligibility and be aware of relevant application deadlines. You can apply for your funding code up to 16 weeks before your baby turns 9 months old. Applying within this timeframe helps secure your place and avoids delays in accessing funded childcare. Apply via the GOV.UK https://www.gov.uk/free-childcare-if-working

Working Parents: How to Apply for 30 Hours Free Childcare

Working parents can apply for 30 hours of free childcare for children from 9 months old. To be eligible, parents must be employed and provide proof, such as payslips or a work contract. Applications can be submitted online through the UK government website: Apply via GOV.UK https://www.gov.uk/free-childcare-if-working

Early application is recommended, and once approved, the funding can be used at registered nurseries or childcare providers. If you're eligible, you'll receive a code that you can share with Kingswood Daycare to secure your funded place.

We Accept College/University Childcare Payments

At Kingswood Early Years Nursery, we understand that childcare costs can be a significant concern for families pursuing education. That's why we are pleased to accept payments directly from colleges/University for registered nursery fees. If your college/University provides a childcare support scheme, we can work with them to receive invoices and process payments, helping to make your childcare arrangements as smooth as possible. Please contact us to find out what documentation we require to set up direct payments with your college/university.

Universal Credit Can Help Cover Childcare Costs

Families using Kingswood Early Years Nursery may also be eligible to claim childcare support through Universal Credit. Universal Credit can reimburse up to 85% of your childcare costs, subject to eligibility. To qualify, you must provide proof of payments such as invoices or receipts. Our team is happy to provide all the necessary details—such as our registration number and official invoices to help you claim your Universal Credit childcare support efficiently.

When can I apply for funding for my child?

If my child turns 9 months old between	I can access 30 funded hours from	I need to apply by
1 January to 31 March	Term starting on or after 1 April	31 March
1 April to 31 August	Term starting on or after 1 September	31 August
1 September to 31 December	Term starting on or after 1 January	31 December

How is my funding used?

At Kingswood Early Years Nursery, we offer funded childcare for eligible children. You can choose 15 or 30 hours per week during term-time (38 weeks per year), which equates to 570 hours per year for 15 hours per week or 1,140 hours per year for 30 hours per week. Alternatively, these hours can be stretched over 51 weeks, giving approximately 11.18 hours per week for the 15-hour option or 22.35 hours per week for the 30-hour option. To secure your child's funded place, please provide your funding code to our nursery management team as soon as possible.

If you have any questions regarding access to funding for your child. Our specialist funding team will be happy to assist you with checking your eligibility. Please contact the office via telephone: 02086466868 or via email info@kingswooddaycarenursery.co.uk to speak to arrange an appointment.